

**Grant Resources Network (GRN) of Osceola County**  
**Educational Scholarship Application Packet**  
***GUIDELINES***



The mission of the Grant Resources Network of Osceola County is to provide a collegial forum to facilitate training and resource development for grant professionals in Osceola County, Florida. To support this focus, GRN has approved a small amount of funds for scholarships to assist its members in acquiring continued grant-related education. The maximum scholarship for one person or agency is \$300. Total awards during any fiscal year shall not exceed \$1000. As GRN gives scholarships, the total will diminish until depleted.

**Eligibility Requirements**

Eligible individuals must:

- Prove active, good-standing membership in GRN at the time of application.
- Attend at least 3 meetings before applying and at least 9 meetings total during the fiscal year (July – June) in which the educational event occurs.
- Maintain employment at a nonprofit/government entity or as an independent grant writer serving Osceola County (operating budget preferably under \$3 million).
- Use scholarship funds for education related to grant writing or grant administration (including but not limited to Grant Resources Network Annual Conference, Grant Professionals Network of Central Florida Annual Conference, Rollins College Philanthropy and Nonprofit Leadership Center courses).
- Agree to provide proof of workshop completion and a one-page report.

**Application Procedures**

To apply for a scholarship, hopefuls should please:

- Verify eligibility.
- Complete and sign the application form.
- Submit the application form at least 35 days prior to the educational event (further in advance if reduced registration is available through an early deadline).
- Mail 3 copies of the completed form or email it (with signature) to: Nidia Torres, GRN Treasurer --- Address: Grant Management (GM) Office, Osceola District Schools, 817 Bill Beck Boulevard, Kissimmee, Florida 34744-4495; Email: [torresni@osceola.k12.fl.us](mailto:torresni@osceola.k12.fl.us)

The Scholarship Evaluation Committee will:

- Review all applications for completeness, accuracy, need, and consistency with the scholarship guidelines.
- Disqualify any incomplete, inaccurate, and ineligible applications.
- Conduct personal interviews with applicants, as appropriate.
- Notify each applicant in writing within 15 working days after receipt of the application.
- Make payment directly to the organization providing the educational experience.

**Post-Event Responsibilities**

Within 30 days after the event date, recipients should submit proof of course completion and a report (about 1 double-spaced page) summarizing the educational experience and its career-related benefits. Use the contact information above to submit both items.

**Email any questions regarding the application and its instructions to Shannon Callahan, GRN Secretary, at [callahas@osceola.k12.fl.us](mailto:callahas@osceola.k12.fl.us).**



**Grant Resources Network (GRN) of Osceola County  
Educational Scholarship Application Packet  
FORM**

Complete the form by typing responses into the fields.

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Submission Date:

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Name:

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Title:

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Organization:

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Annual Budget:

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Address:

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City/State/Zip Code:

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Phone:

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E-mail:

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Please list areas in which you can or have provided service to GRN.

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**Grant Resources Network (GRN) of Osceola County  
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FORM**

Submission Date:

Name:

Education Provider:

Name of Workshop:

Date(s):

Cost:

Payment Information:

\* Attach a copy of the curriculum that denotes the specific classes you will attend.

Describe how the educational opportunity will benefit your professional goals and/or service to your organization.

Explain why you or your organization cannot pay for the workshop.

*I agree to attend the workshop, provide proof of completion, provide a one-page report, and abide by the Scholarship Guidelines. I agree that, if I don't attend and/or do not cancel with the Educator in time to receive a refund, I am obligated to reimburse GRN for the cost of the educational event.*

Name – typed

Signature

Date