



Changing Central Florida One Grant at a Time

Network News

Upcoming Meeting

Wednesday, August 25, 2010

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The upcoming general membership meeting of the Grant Professionals Network of Central Florida, Inc. will feature **Ms. Jan Tunnell**. She will present for the League of Women Voters on the upcoming elections.

The League of Women Voters (LWV), a non-partisan political organization, encourages the informed and active participation of citizens in government, works to increase understanding of major public policy issues, and influences public policy through education and advocacy. The League is non-partisan and does not support or oppose candidates. Leagues do support issues and legislation but only after careful member study. League members register and mobilize people to vote. The League encourages citizens to participate in complex decision making processes that result in important public policy. The League's National Lobby Corps represents League positions on Capitol Hill, carrying the voice of League members to the corridors of Congress and the Administration. League members serve as official observers and election volunteers, and conduct civic participation training around the world. Additional details are available on the local chapter's website (<http://www.lwvoc.org/>).

The **August 25th** meeting will occur at the Heart of Florida United Way Dr. Nelson Ying Center, 1940 Traylor Blvd, in Orlando. Networking and refreshments will begin at 8:30 a.m. with the call to order at 8:45 a.m.

Meeting information is also available online at:
<http://www.gpninc.org/meetings/index.htm>

The mission of the Grant Professionals Network (GPN) is to provide a collegial forum to facilitate training, resource development, leadership and networking opportunities for grant professionals.



President's Message

August 18, 2010

The first board meeting of the new GPN year will be held Friday, August 20, 2010 at the conference room at Rollins Philanthropy and Leadership Center, starting at 9:00AM. We have several important items I want to discuss with the board.

During discussions last year between the board and the membership about the future of the organization and the level of member participation, the statement was made that GPN membership participation had declined severely over the past one to two years. (Membership levels remain stable.) There was real concern expressed in the discussions that the decline in participation, if allowed to continue, could lead in a weakened organization, and conceivably to eventual dissolution. My experience on the board last year and as president this year confirms to me that participation is low.

Low participation can mean that members are not excited about working with GPN. Many of us feel that we are already consumed with responsibilities and worries and additional requests for participation are "too much already."

Participation in GPN doesn't mean spending many hours a month on a project, or attending multiple, never-ending meetings. It means working with your peers in your profession to help achieve the goals that you had for yourself and your community when you first joined GPN. The goals to improve your professionalism and to continue to help the community are, I'm sure, still there in all of us. GPN is here to help you achieve your goals through expanded professional development programs, community activities like the Professional and Personal Achievement conference last Tuesday, August 18th, (very well done and attended), affiliation with AAGP and representation at their St. Pete Beach Conference this fall. And other ideas that you, the board, and I can come up with to make GPN the center of grant writers, grant managers and associated people and organizations in Central Florida.

How do I get started, you ask?

- Come to meetings on the 4th Wednesday of the month at 8:30am for networking at the United Way headquarters.
- Bored with the meetings? Send me suggestions for speakers or programs or activities that you would like to see. Or, don't like something, let me know what it is so you and I can talk about it.
- Agree to help on a committee to achieve a better and more active GPN. I guarantee that you will not be requested to spend more than one hour a week on the activity. If it takes more than an hour, let me know and I will get help for you. I will be calling soon.

Finally, ask yourself, why did I join GPN and what do I want from my membership. Once you have identified those reasons again, join with me and the rest of the GPN membership to start fulfilling your goals and achieving the promises that GPN - the officers, the board, and the entire membership - made to you. Because you, me, and the rest of us are GPN, and the promise of excellence is in each of us, and working together through GPN will bring that excellence more brightly into the community.

John





Exciting Employment Opportunity !!

UCF Seeks Associate Director, Advancement/Alumni Affairs (Grant Writer)

Position Information

(Quicklink: www.jobswithucf.com/applicants/Central?quickFind=75176)

Position Number: 39384

Class Title: Associate Director, Advancement/Alumni Affairs

Functional Title: Grant Writer

Minimum Qualifications: Master's degree in an appropriate area of specialization and four years of appropriate experience; or a bachelor's degree in an appropriate area of specialization and six years of appropriate experience.

Preferences:

- Responsible for the identification, cultivation, preparation, submission, follow up and monitoring of corporate and foundation grants including management of the UCF Foundation grant calendar focusing on detail and timelines; also maintain foundation correspondence as applicable to the grant process.
- Provides support to the administration by locating and pursuing funding opportunities.
- Work with the UCF Foundation Development staff to coordinate efforts with prospective donors and foundations.

Special Conditions: May be asked to provide writing samples.

FTE: 1.0-Full-Time

Requisition Number: 004921

Job Open Date: 07-30-2010

Division: President

Department: UCF Foundation - Development

Annual Salary: negotiable

Job Category: A&P

Type of Appointment for Faculty or A&P: Regular

Work Location: Orlando



• <http://www.ucf.edu/> •



Exciting Professional Opportunities !!

Rollins' Philanthropy and Nonprofit Leadership Center (PNLC) announces its training:

Coming in **SEPTEMBER**

- 9/1 - Finding Funding
- 9/2 - Certificate in Leadership Practice I of IV
- 9/13-14 - Telling Your Nonprofit's Story Through a Business Plan
- 9/15 - First Steps in Fundraising
- 9/21 - Recruiting & Retaining Board Members
- 9/22-24 - Major Gifts: Steps Toward Sustainability
- 9/29 - Leaders Series Lunch- Social Media for Nonprofits



"Before you are a leader, success is all about growing yourself. When you become a leader, success is all about growing others."

Jack Welch

Do people consider you a leader?
 Do you feel you have an Innate sense of what it takes to lead?
 Are you looking to expand or refine your leadership skill?

The **Certificate in Leadership Practice** is designed for nonprofit professionals, including emerging leaders, who are ready to take their leadership skill set to the next level. Offered only once each fall, this series includes four, full-day sessions with capped enrollment to ensure an intimate, personalized learning experience.

Why apply?

- Develop a more comprehensive understanding of your personal leadership style through self-assessment
- Apply and integrate leadership concepts into a variety of situations
- Understand the link between leadership and power, motivation and trust
- Think critically about innovative leadership styles
- Understand organization dynamics and the role leaders play at all levels
- Become a more effective leader within your current, or future leadership positions

Program participants will engage in interactive sessions that will help them understand their own leadership style and challenge them to leverage personal strengths. Attendees will complete self-assessments and feedback instruments that include: Myers-Briggs Type Indicator® Assessment (MBTI®), DISC Profile, Leadership Profile 360 Instrument, Thomas-Kilmann Conflict MODE Instrument, and a Personal Leadership Action Plan.

A leader should understand his or her own needs and characteristics and understand these dynamics as they relate to personal and professional contexts. The **Certificate in Leadership Practice** will help participants develop a roadmap of improvements to maximize potential and help them overcome hindrances to success.

The fee is \$975 for members and nonmembers, inclusive of all training materials, assessments, books, and personal development coaching. Scholarships are available to staff of 501c3 organizations that are members of the Philanthropy Center.

Active participation is expected. The **Certificate in Leadership Practice** involves the completion of reading and assignments. A Certificate will only be awarded to those who complete the assignments and attend all four sessions in their entirety.

The series will meet on Thursdays from 9:00 a.m. to 4:30 p.m. on these dates:
September 2 / September 30 / October 28 / November 18, 2010

To register, or complete a scholarship application, visit www.pnlc.rollins.edu.





Exciting Professional Opportunities !! (Continued)



National Philanthropy Day honors those individuals, corporations, foundations, civic and service groups and nonprofit organizations in Central Florida whose efforts have changed the face of Orlando and the Central Florida community. The **awards breakfast** will take place **Friday, November 12**, from 7:30 to 10:30 a.m. at the Ritz-Carlton, Orlando, Grande Lakes. This is a special year for National Philanthropy Day as it marks 25 years of celebrating a giving heart. Now more than ever it is important to recognize members of the community who give so generously of their time and their money, when there is a scarcity of both. AFP seeks nominations of candidates for the award categories outlined in the nomination packet. AFP asks GPN members to take a moment and think about those individuals, organizations or corporations within the network that deserve this tremendous honor. *Nominations are due by July 14, 2010.* The guidelines and packet are available online at <http://www.afpcentralflorida.org/npd/default.asp>.

Signature Grantsmanship Training Program

Dates: November 1-5, 2010

Location: Urban Jacksonville, Inc., Jacksonville, FL

The Grantsmanship Training Program is a comprehensive, hands-on workshop that covers the complete grant development process, from researching funding sources to writing and reviewing grant proposals. More than 110,000 nonprofit and government personnel have attended this fast-paced, five-day workshop, which is followed with a full year of membership support services. During the workshop, participants learn The Grantsmanship Center's proposal-writing format, the most widely used in the world. In addition to practicing advanced techniques for pursuing government, foundation, and corporate grants, participants work in small teams to develop and then review real grant proposals. Participants exit the class equipped with new skills, new professional connections, and follow-up services for one year, including professional proposal review, access to The Grantsmanship Center's exclusive online funding databases, and an array of other benefits. Many also leave with proposals that are ready to polish and submit. Tuition for the Grantsmanship Training Program is \$895 (\$845 for each additional registrant from the same organization). To ensure personalized attention, class size is limited to 30 participants. To register online, to learn about scholarship opportunities for qualifying organizations, or to obtain more information, visit <http://www.tgci.com/gtptraining.shtml>. Or call The Grantsmanship Center's Registrar at (800) 421-9512.



Essential Grant Skills

Dates: November 17-18, 2010

Location: Junior League of Boca Raton

Essential Grant Skills gives an overview of the entire grants process, with in-depth emphasis on the key areas where even experienced grant professionals often stumble. Knowing how to identify and overcome these hurdles is crucial to your success. The 2-day workshop is interactive and includes practical exercises. Additional details are available online at <http://www.tgci.com/EGS.shtml>.



Exciting Professional Opportunities !! (Continued)

Are you looking for an incredible professional development event? If so . . .

SAVE THE DATE!

American Association of Grant Professionals (AAGP) 2010 12th Annual Conference —“Treasures In The Sand” St. Pete Beach, Florida NOVEMBER 3 - 6, 2010

The American Association of Grant Professionals (AAGP) is proud to be hosting its 12th Annual National Conference for all grant professionals. Several years ago, the AAGP annual conference quickly became known as "the premier training event for Grant Writers, Grant Managers, Development Directors, Executive Directors and anyone who works in any capacity with grants." Eileen Heisman, President & CEO of National Philanthropic Trust, will present the 12th annual conference keynote address. It will also feature the following speakers:

- Nancy DiPaolo, Assistant Director, Congressional & Intergovernmental Affairs for the Recovery Accountability & Transparency Board;
- Lynda Lysakowski, ACFRE, President/CEO of Capital Venture; John Greenhoe, CFRE, Fundraising Faculty member at Western Michigan University and Grand Valley State University;
- Roy Peter Clark, Author of "Writing Tools" and "Glamour of Grammar"; and
- Philip A. Maestri, Director, Risk Management Service, U.S. Department of Education.

There are over 50 workshops on a multitude of topics (some of the best workshop proposals AAGP ever received). The following Pre-Conference Workshops will also provide great information and training for a minimal fee of \$50:

- Dr. Bev Browning - Grant Writing Consulting
- Philip A. Maestri - US Department of Education Updates
- Cheryl A. Clarke - Storytelling for Grantseekers
- AAGP Chapter Leaders and State Representatives Complimentary Training.

AAGP has 13 SIGS-Special Interest Groups (SIGS), which allow members to network with persons who are working in their specialized interests. The conference will provide workshops that will specifically address issues faced by each of the SIGS. The Welcome Reception on Wednesday, November 3rd, is sure to be a favorite of the conference attendees. The event will bring old friends back together and provide an opportunity for first timers to meet and greet with fellow conference attendees. Other networking opportunities include the optional evening outing on Thursday, November 4th—a Sunset Celebration on the beach with food and fun. More details will be available on the website in the near future.

Members who register on or before July 31, 2010 will pay a fee of just \$475. This is a fantastic deal because it includes five meals and the welcome reception! Additionally, AAGP has secured great pricing at the Tradewinds Island Grand Resort. The room rate is only \$175 a night (approximately \$50 less a night than what is currently available). Lastly, AAGP will coordinate with anyone interested in sharing a room with another conference attendee in an effort to reduce the cost to attend. This conference is also an excellent opportunity to sit for the GPCI (Grant Professional Certification Institute) exam on November 6 and 7 near the hotel. Several workshops that relate to the GPC exam will also be available.



- info@grantprofessionals.org • www.GrantProfessionals.org •



GPN Membership Meeting Minutes

Wednesday, July 28, 2010

The meeting was called to order at 9:00 a.m. by President John O'Connor.

Approval of the June Meeting Minutes

Motion by: Jana Parpart, Seconded by: Noreen Levitt; the vote was unanimously approved.

Door Prize Drawing

John stated that there would be more than one door prize drawing and this event would occur at the start of the meeting and at the end. George won the first door prize.

Introduction of Speaker

John introduced the speaker, Ruth Wiley, who serves as the Orange County Branch Librarian.

Ms. Wiley stated that she is here today to discuss the various resources available through the Orange County Library System. Ms. Wiley stated that anyone can register online or stop by the office to get a library card. You must have a photo identification with an Orange County address listed on your identification card. Registration is free.

Ms. Wiley stated that the library carries books, CDs, music CDs, audio books on MP3 player, magazines that can be borrowed and many online resources that are downloadable. She discussed a new system called Freegal that allows you to download music; she stated that with this system, you can download up to 3 songs per week. This system is very new and still being tested. In addition, it allows you to login to it from your home, as well as from the library.

Ms. Wiley explained the various resource formats, and expressed that library guests can choose from a wide variety of formats based on their lifestyle.

Ms. Wiley discussed their service that allows library guests to use Foundation Center to search for foundation funders. She stated that the Foundation Center has 96,000 foundations listed in its online database. In this database, one can review foundations' 990 and review their entire profile and funding history. This service is only available at the Downtown Orlando library and Rollins Philanthropy and Nonprofit Leadership Center for our area.

John also stated that organizations can pay about \$1,300 a year to subscribe to the Foundation Center for use of this online database.

Ms. Wiley stated that the Orange County Library also provides free computer classes such as Microsoft Word, Excel, Quickbooks and others.

Ms. Wiley stated that if you are interested in learning more about the various services available, visit the library and speak with a librarian. Ms. Wiley also made available a recent library newsletter and other resourceful materials for GPN members.

John presented Ms. Wiley with a gift to express our appreciation for her speaking at this month's meeting.

Newsletter Review

John advised the group that if anyone is not receiving the newsletter, he would like to know about it so that he can verify their email address to add them to the GPN distribution list.

Annual membership fees are due on July 1 of each year.

John stated that he is in favor of moving forward with GPN becoming an AAGP affiliate and hopes this action will be made effective by July 31, 2010.



GPN Membership Meeting Minutes

Wednesday, July 28, 2010 *(Continued)*

The newsletter information can also be found on the GPN website at www.gpninc.org.

John stated that he plans to meet with Lillian to discuss the enhancement of GPN's professional training program. He believes as a group, we can contribute towards GPN's training program and fill in gaps where they may exist.

Monthly Grant Awards and Totals Collected

The grant award book was passed around for the information to be recorded.

Collaborative Sharing and Announcements

Although Todd had to leave early, John expressed his appreciation to Todd for bringing coffee to the meeting. A brief discussion was held about the idea of members bringing coffee and donuts, muffins or other breakfast items that the members would like to have. Each meeting, a member could be selected or volunteer to bring coffee and juice and maybe another member could bring pastries or something of this nature. Jeannie stated that at one time, a sign-in sheet was passed around at each meeting for different members to volunteer to provide this service. No decision was made in this regard. John will think about the ideas that were discussed.

John stated that the Treasurer and a board member position remains open. The individuals expected to accept these positions were not able to accept them at this time. John stated that he reviewed the responsibilities of the Treasurer position and they are not as complex and time-consuming as one may think. He stated that he has an accounting background and as President, he is willing to assist the person who accepts this position.

John also stated that he is looking for another GPN member to work with Eva in the area of membership. He wants GPN to reach out to former members and seek to recruit new members.

Door Prize Drawing

Francina won the door prize.

Adjournment

The meeting was adjourned at 10:24 a.m.

The next meeting is Wednesday, August 25, at 8:30 a.m.

Respectfully submitted by Francina Dubose, GPN Secretary 2010-2011.



GPN Meeting Dates and Location

The primary location of GPN's general membership meetings is the **Heart of Florida United Way Dr. Nelson Ying Center**, 1940 Traylor Boulevard in Orlando. The facility is centrally located near the intersection of 441 and Princeton Street. The specific space for GPN meetings is called the Dr. P. Phillips Community Meeting Room (*unless otherwise noted*) and is located on the facility's main / first floor.

The meetings for the 2010-2011 fiscal year (July 1-June 30) will continue on the **fourth Wednesday of each month** at the same location. Upcoming meeting dates include:

- **July 28, 2010**
Ruth Wiley will speak on library resources and services.
- **August 25, 2010**
Jan Tunnell will present for the League of Women Voters on the upcoming elections.
- **September 22, 2010**
- **October 27, 2010**

Editor's Corner

Individuals should please forward articles or news items for publication in the next issue to Shannon Callahan at callahas@osceola.k12.fl.us by **September 10, 2010**. The editor sincerely thanks everyone who contributed to this month's issue of *GPN Network News*!

Shannon Callahan, Editor

