



Changing Central Florida One Grant at a Time

Network News

13th Annual GPN Awards Breakfast

*GPN cordially invites members and guests to attend its
13th Annual Awards Breakfast.*

DATE: December 2, 2009

TIME: From 8:00 a.m. to 10:30 a.m.

LOCATION: Rollins College—Galloway Room
1000 Holt Avenue-2720, Winter Park, FL 32789-4499

KEYNOTE SPEAKER: Eugene Campbell, Vice President of Community Relations and Minority Business Development, Walt Disney Resort

FEATURES: Full Breakfast, GPN Member Recognition, Door Prizes and Drawings for Mentor Lunches With Experienced Grantmakers/Grantseekers

COST: \$18 per person

RSVP DEADLINE: November 24, 2009

* See page 2 for additional details. Visit <http://www.gpninc.org/> to RSVP.

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2009-10 Officers

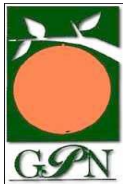
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407-376-6362
- John O'Connor,
President-Elect
407-430-7102
- Francina Dubose, MNM,
Secretary
407-365-7677
- Devon Massot,
Interim Treasurer
407-975-6414

Directors

- Lee Bailey
- Nikisha Bronson-Hunter
- Lillian Drasin
- Chris Howell
- Noreen Levitt
- Devon Massot

REMINDER: The next general membership meeting is **Wednesday, January 27, 2010**. It will occur at the Heart of Florida United Way Dr. Nelson Ying Center, 1940 Traylor Blvd, in Orlando. Networking and refreshments will begin at 8:30 a.m. with the call to order at 8:45 a.m.

The mission of the Grant Professionals Network (GPN) is to provide a collegial forum to facilitate training, resource development, leadership and networking opportunities for grant professionals.



2009 Awards Breakfast—Keynote Speaker Profile Eugene Campbell, Vice President, Community Relations & Minority Business Development



Eugene Campbell is the Vice President of Community Relations and Minority Business Development, Walt Disney World Resort. Campbell oversees all aspects of Walt Disney World Resort's charitable contributions and efforts to develop relationships with minority businesses. Under his leadership in 2008, Disney donated nearly \$33 million in cash and in-kind support and over 200,000 hours of volunteer service to local organizations in Central Florida. Campbell joined the Walt Disney Company in 1999 as Senior Manager in the Alliance Development organization.

Eugene, a native of New York City, holds a Master of Science degree in International Business and Marketing from Rensselaer Polytechnic Institute and a Bachelor of Science degree in Aerospace Engineering from Polytechnic University (Brooklyn, N.Y.).

Eugene is active in leadership roles outside of Disney with various community and professional organizations, such as National Black MBA Association (Immediate Past President) and Alpha Phi Alpha Fraternity, Inc. Additionally, Eugene serves as a Member of the Board of Directors for the Disney Entrepreneur Center, Community Foundation of Central Florida, Florida A&M University College of Law Board of Visitors and Association of Latino Professionals in Finance & Accounting Corporate Advisors.

2009 GPN MEMBERS AWARDS BALLOT

Please write in the name of the ***GPN member*** you believe should receive the following awards for his or her service and commitment to GPN. Only members of GPN can vote with one vote per member or organization. Deadline for nominations is 11-24-09.

GPN Professional Excellence Award: Given to a GPN member who you feel is an excellent example of researching and submitting grants in a professional manner. This person is someone who is dedicated to raising funds for organizations which he/she represents and the profession of grant services. The enthusiasm and professionalism of this member stands out and impresses you.

Name

Agency or Independent Grant Professional

In one sentence, please describe why this person deserves the **GPN Professional Excellence Award:**

GPN Outstanding Mentor Award: Given to a GPN member who you feel is always accessible to mentoring new grant seekers and other GPN members in grant professionalism. The recipient of this award is a person who understands how mentoring, coaching and training others to be successful in their grant seeking can benefit our community.

Name

Agency or Independent Grant Professional

In one sentence, please describe why this person deserves the **GPN Outstanding Mentor Award:**

GPN Service Award: Given to a GPN member who you feel constantly demonstrates dedication to GPN through involvement in committees, meetings, events, etc. Think of those in GPN who give of their time, resources and experience to help further the organization and the grant services profession.

Name

Agency or Independent Grant Professional

In one sentence, please describe why this person deserves the **GPN Service Award:**

GPN Up and Coming Award: Given to a **new** GPN member who demonstrates a willingness to learn, enthusiasm, commitment, and support for GPN. This person is someone you hope to see participating in committees and being a future leader of GPN.

Name

Agency or Independent Grant Professional

In one sentence, please describe why this person deserves the **GPN Up and Coming Award:**

NOTE: Individuals may not receive the same award two years in a row. More information and a list of previous awardees are available at <http://www.gpninc.org/awards/index.html#nominate>.

Return completed ballots by email to john@jpoconsulting.com.





Exciting Training Opportunities !!

Rollins' Philanthropy and Nonprofit Leadership Center (PNLC) announces its training:

DECEMBER

12/1 - *Create A Winning Grant Budget*

12/1 - *Creative Strategy Development Breakfast* (in partnership with the Management & Executive Education Center)

12/2 - *Demystifying Government Grants*

12/3 & 12/10 - *Volunteer Managers Academy*

12/24 - 12/31 - *Philanthropy Center office closed*

PNLC Proudly Presents "THE MENTOR CONNECTION"

Considering becoming a mentor?

Mentoring is one of the most significant ways to impact the life of a young grant professional. The Rollins College Philanthropy & Nonprofit Leadership Center (PLNC) seeks **mentors** to motivate and coach participants in its Proposal Writing series. The five-part proposal writing series gives participants a complete grasp of what it takes to write an award-winning grant request. Each mentor will come face-to-face with a participant who needs feedback on his/her written proposal. The review involves assessing strengths and weaknesses of the proposal, as well as sharing successful skills to complete the grant proposal. GPN members are encouraged to get involved in the Mentor Connection by reviewing a proposal and meeting with the writer on **Friday, December 4th, between 9:30 and 11:30 a.m.** Mentors will have two weeks to review the proposal(s). No special training is needed . . . just the willingness to care and spend time with someone who could benefit greatly from the mentorship experience. To become a mentor with the Mentor Connection, Mentoring program, interested individuals should call **Lee Bailey**, M.L.S., Program Manager, PNLC, at **407-975-6414**.



• <http://www.pnlc.rollins.edu/> •



Exciting Training Opportunities !!

Upcoming 2009-10 GPN Trainings

GRANT PROFESSIONALS NETWORK OF CENTRAL FLORIDA, INC. 2010 TRAINING SCHEDULE

THEME: GRANT MANAGEMENT & BUDGETING

January	Brown Bag Session Topic: Project Budgeting Julie Tindall, City of Orlando	Jan 20, 2010 11:30 am -12:30 pm Members: Free Non-Members: \$5
February	Brown Bag Session Topic: Budgets Jeannie Floyd, Orange County Public Schools	Feb 9, 2010 11:30-12:30 Members: Free Non-Members: \$5
March	Brown Bag Session Topic: Project Management and Budget Teresa Shipley, Orange County Public Schools	Mar 9, 2010 11:30-12:30 Members: Free Non-Members: \$5
April	Brown Bag Session Topic: Grants Research John O'Connor, John O'Connor Consulting, Inc.	TBD
May	Brown Bag Session Topic: Grant Management Bobi Bellows, Lighthouse Central Florida, Inc.	May 11, 2010 11:30-12:30 Members: Free Non-Members: \$5

Announcements and registration information are also available on the GPN website at <http://www.gpninc.org>.



Exciting Training Opportunities !! (Continued)

SAVE THE DATE!

9th Annual Central Florida Community Partners Nonprofit Conference "Nonprofits Winning Together"

Date:

Friday, February 5, 2010
8:00 a.m.— 4:30 p.m.



Location:

Florida Hospital Creation Conference Center
601 East Rollins Street, Orlando, FL 32803

Featured Speaker:

Carol Lucas, President - Fieldstone Alliance
Nationally known speaker and author

Registration:

http://www.ce.ucf.edu/pc_course.asp?prog=1103
\$75.00 Fee

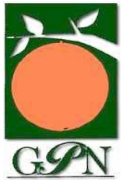
Grant Writing and Grant Management Training Offered in Orlando, Florida

The prospect of losing federal grant monies is very real. Mismanagement and non-compliance with rules and regulations are the main reasons organizations lose funds. If this happens, it could be years before the agency is re-approved to receive federal funding. Representatives from agencies that currently receive government grant funding should attend an upcoming professional development event to learn proactive, preventative measures. Disney Entrepreneur Center and Grant Writing USA will present a two-day grant writing workshop in Orlando, **November 30, 2009-December 1, 2009**. Without knowing the necessary steps, maintaining compliance with federal grant requirements can be daunting. In this workshop, experienced Grant Writing USA instructors will present imperative compliance strategies in an organized, comprehensive and easy-to-understand manner. Tuition is \$595 and includes Grant Writing USA's information-packed, 450-page grant management workbook and reference guide. Seating is limited, online-reservations are necessary.

Visit <http://www.grantwritingusa.com/events/manage/orfl1109m.html> for more information.

Contacts:

Cathy Rittenhouse	Julie Matthews
Grant Writing USA	Disney Entrepreneur Center
800.814.8191	407.420.4848
cathy@grantwritingusa.com	Julie@Disneyec.com



GPN Meeting Minutes

Wednesday, October 28, 2009

Grant Professionals Network Membership Meeting Wednesday, October 28, 2009

The meeting was called to order at 9:00 a.m. by President Bobi Bellows. Ms. Bellows encouraged GPN members to become actively involved in GPN activities by serving on a GPN committee.

The group was informed that there will not be a GPN meeting in November due to Thanksgiving Holiday. The awards breakfast will take place on December 2nd at the Rollins College Galloway Room.

Approval of the September Meeting Minutes

Motion by: Jana, Seconded by: Francina; the vote was unanimously approved.

Speaker

Ms. Lee Bailey introduced the speaker, Ms. Lisa Spriggs, Director of Department of Fiscal Services of Seminole County.

Ms. Spriggs stated that her topic is: Grants Management, which is a universal topic in the nonprofit environment. Ms. Spriggs stated that Seminole County recently started working towards improving their grants management process. She stated, grants administration has evolved over the years and is still evolving because of the complexity of what is involved and required. Ms. Spriggs explained that Seminole County Government is a large organization with a wide mix of services. Thus, Seminole County is challenged in ensuring appropriate management of grants from all areas of the organization.

The Grants Administration unit is charged with developing grant management policies and procedures and reviewing grants that are being considered to ensure the organization can handle the requirements of the granting agency.

The grants administrator is responsible for the following activities: facilitation of all departments' grant coordination process and responds to board action items; central file coordination and preparing and submitting quarterly activity reports to the board and posting the quarterly reports on the website for public review; promoting grant awareness; grant review team coordination; establishing grant procedures for all departments; and identifying/disseminating grant opportunities throughout the organization.

Seminole County has a contracted grant consultant that works with the grants administrator. The consultant reviews grants and gives suggestions and sometimes writes grants for Seminole County.

Seminole County has a grants review team that reviews potential grant opportunities, makes recommendations to the managers and board and includes other collaborating agency representatives. The grants review team is made up of representatives from each Seminole County department and includes the director of the departments. Ms. Spriggs stated that this process works well. It allows them to talk and work together as a group on potential grant opportunities and addresses their concern relating to departments competing for the same grant opportunity. It allows all departments to look at the whole picture and work together instead of competing against each other. The grants review team makes the final recommendation on which grants they will make application and submit.

Ms. Spriggs stated that it was the department's responsibility to manage the grant awards and the grants administration was not responsible for administering or ensuring compliance. However, it was later decided to develop an umbrella to develop policies, oversee and manage the entire process, including compliance. Thus, a more formal process was developed which provides for accountability. This process helps to avoid things falling through the cracks.



GPN Meeting Minutes

Wednesday, October 28, 2009

This process is called ARRA and focuses on ensuring compliance. Under ARRA's area of responsibility is the reporting and compliance plan. ARRA is responsible for preparing reports, ensuring compliance, developing umbrella policies and department/division policies. ARRA has a Compliance Oversight Committee which includes the Attorney's Office, the Finance Department, Fiscal Services Department and the Purchasing and Contracts Division.

Ms. Spriggs stated that a new procedure in the process includes internal monitoring by the grants administrator and the auditor, who reports their findings to the Compliance Oversight Committee. In addition, they have external agencies to come in and review their activities and report their findings to the Compliance Oversight Committee, as well.

Ms. Spriggs was presented with a gift from GPN by Ms. Bailey. This is GPN's way of saying thanks for coming out to speak at our meeting.

Monthly Grant Awards and Totals Collected

GPN members were advised to be sure Jana has all grant award information on her spreadsheet that is passed around at each meeting. Jana will be sharing the grant award totals for the year at the Awards Breakfast.

Collaborative Sharing and Announcements

Several members spoke on recently awarded grants and the book was passed around for the information to be recorded.

Chris acknowledged the visitors and each visitor gave a brief introduction. There were three visitors in the meeting.

Lee invited anyone interested to become a part of the mentoring program offered at Rollins College. Lee also stated that they are looking for interested persons to review proposals. This activity will run through December 6, 2009. If anyone is interested, they can email Lee at ebailey@rollins.edu.

Door Prize Drawing

Melanie Curry won the door prize, Grant Writing for Dummies.

Adjournment

The meeting was adjourned at 10:05 a.m.

Respectfully submitted by Francina Dubose, GPN Secretary 2009-2010.



GPN Meeting Dates and Location

The location of GPN's general membership meetings is the Heart of Florida United Way Dr. Nelson Ying Center, 1940 Traylor Boulevard in Orlando. The facility is centrally located near the intersection of 441 and Princeton Street. (The specific space for GPN meetings is called the Dr. P. Phillips Community Meeting Room and is located on the facility's main / first floor.)

The meetings occur on the **fourth Wednesday of each month.**

The current fiscal year (July 1-June 30) meeting dates include:

- **November 25, 2009** (*Cancelled Due to Holiday*)
- **December 16, 2009** (*No Meeting — AWARDS BREAKFAST*)
- **2010 Dates Coming Soon**

Editor's Corner

Individuals should please forward articles or news items for publication in the next issue to Shannon Callahan at callahas@osceola.k12.fl.us by **December 10, 2009.**

The editor sincerely thanks everyone who contributed to this month's issue of *GPN Network News*!

Shannon Callahan, Editor
GPN Network News

